

## TRAINING AND PROFESSIONAL DEVELOPMENT

# REMOTE SCHEDULE OF COURSES

### The Crown Agents guarantee of quality training – delivered remotely.

Receive the highest quality remote training available from Crown Agents, with open scheduled courses open to all organisations.

All courses will be delivered remotely using the Zoom platform.

### Our remote training courses offer:

- Discounts: 4+1: Book four places and get one free.
- All remote course delegates are eligible for our Alumni programme.

	DURATION	FEE	DATES AND LOCATIONS			
<b>REMOTE TRAINING COURSES</b>						
Emotional Intelligence: Enhancing Management and Leadership Impact (approved by the Institute of Leadership & Management)	03	£1,295	15–17 February	Remote Training	20–22 September	Remote Training
Developing High Performing Teams	03	£1,295	01–03 March	Remote Training	06–08 December	Remote Training
Transforming the HR Function	03	£1,295	08–10 March	Remote Training	16–18 August	Remote Training
Coaching and Mentoring Skills for Managers and Executives	03	£1,295	19–21 April	Remote Training	04–06 October	Remote Training
The Agile Manager	03	£1,295	26–28 April	Remote Training	01–03 November	Remote Training
The Effective Negotiator	03	£1,295	17–19 May	Remote Training	13–15 December	Remote Training
Data and Statistical Analysis and Presentation	03	£1,295	24–26 May	Remote Training	18–20 October	Remote Training
Incoterms® 2020: Latest Developments and Practical Application NEW	03	£1,295	14–16 June	Remote Training	08–10 November	Remote Training
Business Writing with Impact	03	£1,295	21–23 June	Remote Training	13–15 September	Remote Training
Trade Procedures and Financing	03	£1,295	05–07 July	Remote Training	25–27 October	Remote Training

### HOW TO BOOK /

#### WEBSITE

Your fastest option: Book a scheduled course using our online booking form:

1. Visit [www.crownagents.com/training](http://www.crownagents.com/training)
2. Use the filters to search by topic, date or location and select the course you are interested in attending
3. Select the “book now” button and fill in the booking form
4. A representative will contact you to confirm your booking and assist you with next steps

#### EMAIL

Email [trainingbookings@crowagents.co.uk](mailto:trainingbookings@crowagents.co.uk) to receive more information about your selected training programme. Please provide your contact details and a representative will be in touch to discuss your requirements and advise you on the best options available.

#### TELEPHONE

Contact our UK bookings team on **+44 (0)20 3940 4300** or call your local sales representative.

#### JOIN OUR ALUMNI NETWORK ON FACEBOOK

During your time with us many of you will form valuable professional relationships with your fellow delegates. We encourage all alumni to join our online communities so that you may continue to share knowledge and best practice into the future. Search for and join the Crown Agents Training and Professional Development Alumni group on Facebook.

### CONTACT US

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